

HULMEVILLE MUNICIPAL WATER AUTHORITY
Meeting Minutes
June 25, 2018

The regular monthly meeting of the Hulmeville Municipal Water Authority meeting was held on the above date at the Borough Hall, 321 Main Street.

Authority Member's Present

Kurt Ludwig, President
Bert Wolfe
Joe Nocito
Minnie Nocito

Staff in Attendance

Sheri Wheeler, Water Meter Reader
Dorothy Omietanski, Borough Secretary
Pat Slater, Water and Sewer Clerk
Mike Whittaker, Licensed Water Operator

Authority Members Absent: Patricia Taggart

Staff Absent: none

Guests in Attendance: Mayor Mahon

Call to Order: Mr. Ludwig called the meeting to order at 7:07 pm; all those present joined in the Pledge of Allegiance.

Minutes:

Motion made by Mr. Wolfe seconded by Mr. Nocito to approve the minutes of April 23 2018; Motion passed with all in favor 4-0-0.

Bills: Mr. Ludwig presented three bills to be paid: Munibilling quarterly bill \$135.00, Carroll Engineering June bill \$958.88 and Carroll Engineering bill agreed to be paid by Mr. Wolfe and Mr. Ludwig in May for \$292.75.

A motion made by Ms. Nocito seconded by Mr. Wolfe and carried unanimously to approve the bill; motion carries 4-0-0.

Public Comment: none

Water and Sewer Clerk:

- Sewer Clerk Mail Box – Ms. Slaters mailbox was knocked over by a truck who is currently doing work on the sewer caps for the borough. Ms. Slater was able to reinstall the mailbox and secure it to the ground. Mr. Ludwig did report the accident and the company will reimburse Ms. Slater for any cost involved in repairing the mailbox.
- Payment Plan Request – Ms. Slater asked if council addressed the request for a payment plan from 9 Trenton Ave. The resident currently owes \$5,735. Mayor Mahon did confirm that there will be a meeting with the resident of 9 Trenton Ave scheduled to take place before the July 2nd council meeting.

- Water Bills – The statements should go out Friday to the residents.

Water Meter Reader:

- Meter Replacement – BCWSA has placed a hold on replacing the meters in the borough. There is an issue with some of the new meters leaking. Ms. Wheeler will follow up with BCWSA to see when replacement of meters will resume.
- Tech Support – Ms. Wheeler has advised the Authority that they should move to the less expensive tech support. Currently Ms. Wheeler only utilizes the support 4 times a year and does not feel it is necessary to pay extra money.

Licensed Water Operator:

- DEP – Mr. Whittaker had to resolve an issue with DEP. They notified Mr. Whittaker that the Authority was in violation of the submission for TTM and HAA. Their records showed that the Authority was responsible to submit readings four times a year which was incorrect. Mr. Whittaker checked with MJ Reiter who completes the tests for the Authority and they confirmed that the test is only required once a year, however they had an incorrect date as to when the numbers should be reported to DEP. The correct reporting is once a year and the date the information should be submitted is 7/20. All parties are now in agreement.
- Water Allocation Permit – Every 25 years a water allocation permit needs to be completed by the Authority. The permit was due for renewal and required an engineer to complete. Mr. Ludwig and Mr. Whittaker worked with Carroll Engineering and the permit should be signed off on this week.

Carroll Engineering: No report

Old Business:

- Shut Off Policy – Mr. Ludwig and Mr. Whittaker spent time reviewing the history and issues surrounding the water shut off policy up for discussion. A suggestion was made to make a policy across the board to have the trigger be 3 missed billing cycles no matter the type of service they receive. Mayor Mahon reassured the staff that the legal part of the policy would be managed by Mr. DeBias. Some issues that need to be resolved are how will the Authority accept credit card payments, who will manage the process and at what point is water cut off. Ms. Wheeler offered to manage the process for additional pay. The other issue to discuss is how to address the 27 accounts who are overdue. Ms. Nocito asked if debt forgiveness would be an option. Mayor Mahon explained that this was a suggestion made before to council and council voted against the idea. Mr. Ludwig explained that the Authority could meet if necessary at a work session to work on the policy.

The meeting was adjourned at 8:46 pm; motion made by Ms. Nocito seconded by Mr. Wolfe; carried 4-0-0.

Respectfully Submitted

Dorothy Omietanski,
Hulmeville Borough Secretary